

WORKSPACE NUMBERS

ENCLOSED OFFICES			OPEN PLAN WORKSPACES			
LARGE	MEDIUM	SMALL	XLARGE	LARGE	MEDIUM	SMALL
1	8	5	23	34	34	11

MEETING ROOM NUMBERS (for Visitor and Internal meetings)

4 SEATS	6 SEATS	8-10 SEATS	12 SEATS
2	2	1	1

COMMON FACILITIES

REFER TO DETAILED SCHEDULE BELOW

Functional area includes rentable area available for work functions, e.g. work spaces, meeting rooms and other common facilities. Non-functional area is an allowance to cover other rentable area such as circulation, lobbies, restrooms.

TOTAL FUNCTIONAL AREA

NON-FUNCTIONAL AREA

ESTIMATED RENTABLE AREA

TOTAL WORKSPACE NUMBERS

RENTABLE AREA PER WORKSPACE

AREA
TOTALS
sq.m.

926

95

500

1521

652

2173

116

19 sq.m.

COMMON FACILITIES SCHEDULE

SPACE NAME			sq.m.	sq.m.
RECEPTION/WAITING			37	500
CAFETERIA/KITCHEN AREAS			76	
COPY/PRINT/COLLATE/STATIONERY/MAIL			44	
FILE STORAGE			46	
COMPUTER ROOM			23	
GENERAL STORAGE			23	
COAT STORAGE			6	
FIRST AID ROOM			11	
BOARDROOM			57	
PLAN PRINTING			35	
LIBRARY			41	
DRAWING STORAGE			23	
SURVEY EQUIPMENT STORE			12	
SPECIAL LABORATORY			35	
STAFF GAMES ROOM			30	

Note: This model generates an estimated rentable area based on good practice space standards for typical organisations in selected business types and as such offers a useful and cost effective starting point for a property search. However, specific organisations may well have some unique requirements. Before committing to any space, it is essential that you engage a local space consultant to assess your specific requirements and to check the space efficiency and suitability of the prospective office space